



Health & Family Welfare Department, Government of Tamil Nadu

FORM 5

Checklist for Isolation Rooms/ Wards for Influenza Like Illness (ILI)/ Severe Acute Respiratory Infections (SARI)

District:	Name of Health Facility:	
Name:	Designation:	Date:

Arrangements on arrival at the Health Facility

1.	Patients with flu-like symptoms are directed to a designated separate waiting area	Yes/No
2.	Patients are guided with materials on respiratory hygiene/cough etiquette	Yes/No
3.	Patients are guided with materials on handwashing and hand sanitising	Yes/No
4.	Handwashing and hand sanitising facility available	Yes/No
5.	Masks are provided to patients with symptoms	Yes/No
6.	Availability of adequate quantity of Medical/Surgical masks	Yes/No
7.	IEC materials are prominently displayed	Yes/No

Arrangements in Isolation Rooms

1.	Rooms for housing Patients/Passengers/contacts in single rooms	Yes/No
2.	Walls and surfaces are painted with enamel paint	Yes/No
3.	Beds are placed with a spatial separation of at least 2 meters from one another, if enough single rooms are not available	Yes/No/NA

4.	In a 10-bedded facility, a minimum space of 2000 sq. feet area clearly segregated from other patient-care areas, is maintained	Yes/No/NA
5.	Double door entry with changing room and nursing station is available	Yes/No
6.	Patient's personal belongings are kept to a minimum	Yes/No
7.	Water pitchers and cups, tissue wipes, and all items necessary for attending to personal hygiene are kept within the patient's reach	Yes/No
8.	Dedicated hand-wash and wash-room facilities are available	Yes/No

9.	In air-conditioned rooms, 12 air changes/ hour and filtering of exhaust air are ensured	Yes/No/NA
10.	In non-air-conditioned rooms, negative pressure is created through putting up 3-4 exhaust fans driving air out of the room	Yes/No/NA
11.	In District hospitals, natural ventilation is followed	Yes/No/NA
12.	Mosquito-proofing is done for the windows and doors	Yes/No
13.	Dedicated non-critical patient-care equipment are available	Yes/No
14.	All patient-care equipment are thoroughly cleaned and disinfected before use	Yes/No
15.	Sharing of equipment is avoided, but if unavoidable, reusable equipment is appropriately disinfected between patients	Yes/No
16.	Designated portable X-ray equipment is available	Yes/No
17.	Corridors with frequent patient transport is well- ventilated	Yes/No
18.	All health staff involved in patient care are well trained in the use of Personal Protective Equipment (PPE)	Yes/No
19.	Enough PPE is available in the changing room	Yes /No
20.	Doctors, Nurses and other support staff are equipped with PPE	Yes/No
21.	PPE are disposed as per BMW protocol	Yes/No

22.	Puncture-proof container for sharps disposal is placed inside the isolation room/area	Yes/No
23.	For every 10 single rooms, at least two rooms with ICU facilities are available	Yes/No
24.	Pulse Oximeter is available in the isolation rooms	Yes/No
25.	Are Doctors, Nurses and other support staff posted in isolation rooms free from any comorbid conditions	Yes/No
26.	Isolation rooms are adequately ventilated	Yes/No
27.	Handwashing and hand sanitising facility available in isolation rooms	Yes/No
28.	Handwashing and hand sanitising facility available in Doctors/Nurses duty rooms	Yes/No
29.	Handwashing and hand sanitising facility is available for patients and attenders	Yes/No
30.	Biomedical waste management facilities	Yes/No
31.	IEC materials are prominently displayed in the isolation rooms	Yes/No
32.	Hand washing and hand decontamination of patients / health care workers leaving from isolation rooms	Yes/No
33.	Patient and their family members are informed about the diagnosis, fluid intake, alert signs, etc.,	Yes/No
34.	Restricted patient entry arrangements	Yes/No
35.	Whether bedside attenders are given masks	Yes/No
36.	Attenders are allowed	Yes/No
37.	Broomsticks for cleaning available in the isolation room	Yes/No
38.	Wet mopping practice in the isolation room at hospitals	Yes/No
39.	Floor cleaning with 1% Hypochlorite solution	Yes/No
40.	Cleaning of door handles, bed railings, trolleys, windows, lift, wheelchairs, etc., using 5% Lysol solution	Yes/No
41.	Ventilator facility is available in isolation rooms	Yes/No

42.	Oxygen supply arrangements are available in isolation rooms	Yes/No
43.	Adequate IEC materials are prominently displayed in rooms	Yes/No
44.	Visitors to the isolation facility is restricted	Yes/No
45.	Dedicated doctors, nurses and paramedics are posted to isolation facility on rotation basis and not allowed to work in other patient-care areas	Yes/No
46.	Regular cleaning and proper disinfection of common areas, and adequate hand hygiene by patients, visitors and care givers	Yes/No
47.	A telephone or other mode of communication is set up	Yes/No
48.	Nutritious diet is provided to the patients	Yes/No
49.	Motivating books are provided at the bedside	Yes/No
50	Sample Collection Kit including Viral Transport Medium	Yes/No

House Keeping Practices

Before admission		
1	The admitting physician informed the sister in-charge of isolation ward at least one hour before admission, mentioning the diagnosis, sex and the general state of the patient	Yes/No
Pre-requisites for isolation		
2	A hand washing sink and running water is available at the entrance of each room to facilitate hand washing	Yes/No
3	Mattress and pillows are covered with an impervious cover such as Mackintosh.	Yes/No
4	Separate urinals, bedpans and thermometers/BP apparatus are used for each patient	Yes/No
5	Bins lined with the appropriate colour-coded plastic liner is available in each room for disposal of biomedical waste	Yes/No
6	Rooms are well-lit and isolated	Yes/No
Cleaning procedure for isolation room		

7	Linen is stripped from the bed with care taken not to shake the linen during this action.	Yes/No
8	Linen is soaked in disinfectant, i.e. hypochlorite 1:50 for 20 minutes for white clothes and coloured linen as per hospital policy suitable high-level disinfectant used and sent to the laundry	Yes/No
9	All other articles such as IV stands and furniture are cleaned with detergent and disinfected, followed by high- level disinfectant	Yes/No
10	Walls are cleaned with detergent and mopped with a high- level disinfectant	Yes/No
11	Bathrooms are cleaned with detergent and water, followed by disinfection with hypochlorite 1:50 dilution	Yes/No
At discharge (terminal disinfection)		
12	Pillows and mattress cover are cleaned with detergent, disinfected with a high-level disinfectant and sent to the laundry	Yes/No
13	Bed sheets, curtains, gowns and dusters removed, soaked in with a high-level disinfectant for one hour and then sent to laundry	Yes/No
14	After disinfection, the room, wall, window, doors, bathroom, sink and furniture washed with soap solution after doing thorough high dusting in that cubicle	Yes/No
15	Bed pans, urinals and kidney basins are soaked in with a high-level disinfectant for one hour, washed with detergent and dried under sunlight	Yes/No
16	Bath basin, multi-bin, bucket, jugs and mugs are washed with soap solution and dried in sunlight.	Yes/No
17	Rubber sheets (Mackintosh) are cleaned with detergent and water, dried, powdered and replaced	Yes/No

Stock of Disinfectants / PPEs / Sample Collection Materials

Disinfectants	Quantity
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1.	Hand sanitiser (in units)	
2.	5% Lysol (in litres)	
3.	Surgical spirit (in litres)	
4.	Liquid soap (in litres)	
5.	Hypochlorite solution	
Personal Protective Equipment		
1.	PPE kit (complete set)	
2.	Triple layered masks (in units)	
3.	N95 masks (in units)	
4.	Aprons (in units)	
5.	Gloves of appropriate sizes (in units)	
Knapsack Sprayers		
1.	>10 litre capacity	
2.	5-10 litre capacity	
3.	1-5 litre capacity	

Inter Facility transfer/ Ambulances

1.	Patients with ILI given mask during transportation	Yes/No
2.	N95 Masks/ Triple layer masks available for staff in the ambulance	Yes/No
3.	Ambulance staff are equipped with PPE Kit (Complete)	Yes/No
4.	Hand Sanitisers	Yes/No
5.	Surface cleaning practice	Yes/No
6.	Availability of disinfectants (5% Lysol/1% Hypochlorite)	Yes/No
7.	Disinfection done after transportation of each patient	Yes/No

Remarks:

Name and Signature of the Inspection Officer