



ICU Preparedness Checklist

PREPAREDNESS

- ✓ [Review and test your ICU emergency response plan and infection control policies.](#)
- ✓ [Review external disaster management and evacuation plans.](#)
- ✓ [Provide just-in-time training to staff.](#)

LOGISTICS/SURGE CAPACITY

- ✓ [Assess ICU capability and identify contingency units.](#)
- ✓ [Mitigate therapies that cause aerosolization.](#)
- ✓ [Consult facilities management to safely cohort COVID-19 patients.](#)
- ✓ [Understand how to sustain mechanical ventilation outside of an ICU.](#)

COMMUNICATION

- ✓ [Understand your ICU's organization and chain of command.](#)
- ✓ Discuss communication methods with all departments, patients, and families.
- ✓ [Utilize online tools to maintain situational awareness and educate large groups.](#)

CRITICAL CARE TRIAGE

- ✓ [Ensure that all ICU staff are familiar with your triage protocol.](#)
- ✓ Work with the emergency department to identify, isolate, and test for COVID-19.
- ✓ [Determine inclusion/exclusion criteria for ICU admission.](#)

PROTECTION OF ICU WORKFORCE

- ✓ [Review policies for when ICU staff should be tested and take precautions.](#)
- ✓ Prepare contingency plans for staff or their families who are quarantined or infected.
- ✓ Confirm that ICU staff will receive pay and benefits during quarantine situations.

STAFFING CAPACITY

- ✓ [Prepare alternative staffing strategies in the event of a surge in patients or illness among ICU staff.](#)
- ✓ Consider quarantine effects and work-rest cycles during increased patient load.

ESSENTIAL EQUIPMENT

- ✓ [Ensure ICU staff know how PPE will be distributed. Practice donning and doffing procedures.](#)
- ✓ Inventory equipment/supplies and anticipate shortages.